

CALL TO ORDER, ROLL CALL AND PLEDGE

The May 12, 2015, Regular Business Meeting of the Monroe City Council was called to order by Mayor Geoffrey Thomas at 7:03 p.m.; Council Chambers, City Hall.

Councilmembers present: Cudaback, Gamble, Goering, Hanford¹, Kamp, and Rasmussen.

Staff members present: Brazel, Farrell, Feilberg, Osaki, Quenzer, Smoot and Warthan.

The Pledge of Allegiance was led by Councilmember Rasmussen.

Mayor Thomas noted, without objection, the excused absence of Councilmember Davis.

ANNOUNCEMENTS/PRESENTATIONS

1. Presentation: Monroe Fire District (Chief Silva)

Chief Jamie Silva, Monroe Fire District 3, provided background/historical information on the Fire District and an update on the following topics: recent call data and average response times; financials and forecasting, including: fund balance, property tax, revenues, expenses, capital, leave buyout, and healthcare fund. Chief Silva responded to Council inquiries regarding levies; service cuts (if necessary); a proposal for a dedicated paramedic; and timeline for a potential new fire station.

2. Proclamation: Public Works Week (May 17-23,2015)

Mayor Thomas read the proclamation into the record, and encouraged the community to honor public works professionals, engineers, managers, and employees, during Public Works Week, May 17 through May 23, 2015.

COMMENTS FROM CITIZENS

There were no persons present wishing to address the Council.

CONSENT AGENDA

1. Approval of the Minutes; May 5, 2015, Regular Business Meeting
2. Approval of Payroll Warrant and ACH Payments
3. AB15-087: Authorize Mayor to Sign Agreement with Department of Corrections for Offender Work Crew Projects 2015-16

Councilmember Rasmussen moved to approve the Consent Agenda; the motion was seconded by Councilmember Cudaback. On vote,
Motion carried (6-0).

¹ CLERK'S NOTE: Councilmember Hanford arrived at approximately 7:11 p.m. during Announcements and Presentations #1.

UNFINISHED BUSINESS

1. AB15-088: Discussion: 2015 Comprehensive Plan Update – Consultant Briefing

Mr. David Osaki, Community Development Director, provided an update on the Comprehensive Plan Update process and timeline. Mr. Bill Grimes, Studio Cascade, the consultant working on the Comprehensive Plan Update, presented information on the following topics: Comprehensive Plan pieces; recent changes; focus area; map changes; what still needs to be done; implementation; and near and long-term development regulations.

Discussion ensued throughout the presentation regarding: increased complexities of land use elements due to the diversity of land use; the 'institutional,' 'shoreline industrial,' and 'tourist commercial' designations; the airport overlay; and plan maps.

NEW BUSINESS

1. AB15-089: Setting the date for Consideration of the Holzerland Preliminary Plat and Planned Residential Development (PRD)

Mr. Osaki provided background information on the Holzerland Preliminary Plat and Planned Residential Development, and, in accordance with Monroe Municipal Code, requested May 19, 2015, as the date to consider the Hearing Examiner recommendation on this project.

Councilmember Goering moved to set the date of May 19, 2015, for the closed record consideration of the Hearing Examiner's recommendation on the Holzerland Preliminary Plat and Preliminary PRD; the motion was seconded by Councilmember Gamble. On vote,

Motion carried (6-0).

2. AB15-090: Discussion: Sidewalk Regulations

Mr. Brad Feilberg, Public Works Director, provided background information on AB15-090, and the draft proposed regulations providing a mechanism to allow the display of merchandise and outside dining on the sidewalks in the Downtown area. Items for Council's consideration include: allowed area; issuance process; width of passable sidewalk; term of permit/license issuance; hours of operations; temporary/permanent allowance; process administration; enforcement; and appeal process.

Councilmembers Rasmussen and Cudaback provided an update on discussion on this item at the City Council Transportation/Planning, Public Works, Parks & Recreation, and Public Safety Committee Meeting held earlier in the evening. In general, the committee is in support of adopting regulations; would like staff to gather feedback from cities with these regulations; and allow time for public comment prior to consideration.

General discussion ensued regarding temporary/permanent structures/fencing/furniture; and the timeline for consideration of regulations prior to adoption.

FINAL ACTION

1. AB15-091: Request Waiver of Frontage Improvements – Tractor Supply

Mr. Feilberg provided background information on AB15-091, and the request for waiver of the Monroe Municipal Code provision requiring the construction of a sidewalk or walkway along the frontage of the proposed Tractor Supply store on Roosevelt Road.

General discussion ensued regarding lighting; and existing and planned nearby sidewalks.

Councilmember Goering moved to waive the requirement of constructing sidewalk along the public right-of-way frontage along Roosevelt Road associated with Application number 2006; the motion was seconded by Councilmember Cudaback.

Discussion continued regarding existing and planned nearby sidewalks.

On vote,

Motion carried (6-0).

EXECUTIVE SESSION

1. Pricing of Property [RCW 42.30.110(1)(c)] (15 minutes)

Mayor Thomas stated that the Council would recess into Executive Session to discuss the Pricing of Property [RCW 42.30.110(1)(c)] for approximately 15 minutes; and read the appropriate citation into the record.

The meeting recessed into executive session at 8:27 p.m.; and extended for an additional seven minutes. The meeting reconvened at 8:52 p.m.

Councilmember Hanford moved to add consideration of Resolution No. 009/2015 to the May 12, 2015, City Council Meeting Agenda; the motion was seconded by Councilmember Kamp. On vote,

Motion carried (6-0).

Councilmember Hanford moved to approve Resolution No. 009/2015, authorizing the sale of certain real property to Irwin Development Group, LLC; the motion was seconded by Councilmember Goering. On vote,

Motion carried (6-0).

COUNCILMEMBER REPORTS

1. Transportation & Planning, Public Works, Parks & Recreation, & Public Safety Committee Report

Councilmember Rasmussen noted there were no other items discussed at the meeting; only the proposed sidewalk use regulations.

Councilmember Goering commented on the conclusion of the spring sports season at Monroe High School and congratulated the Lacrosse team.

Councilmember Gamble commented on local Little League events.

Councilmember Hanford commented on incumbent Councilmember filings for the upcoming election.

Councilmember Kamp commented on events attended the previous week, including the National Day of Prayer, and a tour of Take the Next Step; and commented on the upcoming Monroe High School prom.

Councilmember Rasmussen commented on coaching, and Mother's Day the previous weekend.

Councilmember Cudaback commented on attendance at a YWCA luncheon; and Mother's Day the previous weekend.

STAFF/DEPARTMENT REPORTS

Mr. Ben Warthan, Human Resources Director/IT Manager, commented on the process of setting up of Facebook accounts for elected officials.

Mr. Mike Farrell, Parks and Recreation Director, noted the distribution of the 2015 Summer Brochure of events, and noted events for the forthcoming weekend.

Mr. Osaki reported on the submission of the final plat application for Eaglemont Division No. 2.

Police Chief Tim Quenzer reported on a first degree assault the previous weekend at the Prison.

1. Public Works Update

Mr. Feilberg reported on the Downtown Main Street Plaza Project construction and timeline. General discussion ensued regarding the construction timeline, completion prior to the parade, and planning a celebration for the completion of the project.

MAYOR/ADMINISTRATIVE REPORTS

Mayor Thomas reported on the following topics: events attended the previous week (National Day of Prayer, meeting with owner of Heavenly Soap); walk-about of the downtown area handing out information on the proposed sidewalk use regulations; upcoming meetings; and scheduled vacation.

Mr. Brazel provided an update on text message service and archiving. After discussion, Council noted the desire to disable text messaging on City issued devices. Mr. Brazel also noted an upcoming absence.

1. Draft Agenda for May 19, 2015, Regular Business Meeting

Mr. Brazel reviewed the draft agenda for the May 19, 2015, Regular Business Meeting; the extended agenda; and amendments thereto. General discussion ensued regarding the H3O item, which has been moved out on the extended agenda.

Councilmember Gamble moved to cancel the Tuesday, May 26, 2015, Regular Business Meeting; the motion was seconded by Councilmember Cudaback.

General discussion ensued regarding timeline for the 2015 Comprehensive Plan Update.

On vote,


Motion carried (6-0).

ADJOURNMENT

There being no further business, the motion was made by Councilmember Cudaback and seconded by Councilmember Hanford to adjourn the meeting. On vote,
Motion carried (6-0).

MEETING ADJOURNED: 9:17 p.m.



Kevin Hanford, Mayor Pro Tem

Elizabeth M. Smoot, CMC, City Clerk

Minutes approved at the Regular Business Meeting of May 19, 2015.